PolyMAT

Woolwich Poly School for Boys Remote Education Plan 3

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Remote Education Plan 3 – Full closure, except to Vulnerable students (inc. Tier 3 Local Restrictions)

Definition
All year groups are asked to stay at home due to Tier 3 Local Restrictions or asked to stay at home due to significant lack of staffing, until further notice. Vulnerable students are an exception to this, and will continue to attend school during this period. This is similar to what happened during the National Lockdowns in 2020 and 2021.

Communicating the need for this plan
The local authority or government will contact the school to indicate the need for Tier 3 Local Restrictions or Full Lockdown arrangements. The school will monitor staff attendance levels in order to forecast likely staffing shortages. A full closure will only occur in the following circumstance:

No. of Absent Staff	**Extent of Closure**
>= 51	Full closure – all students working from home, except Vulnerable Students

Once the need for this plan has been established, the school will communicate to staff, students and parents. This will include using the vulnerable students list to determine which students will still be entitled to attend the school site.

Timetabling Plans
The normal 2-week timetable will no longer apply. A new timetable will take effect which reduces expectations in terms of the number of lessons to be delivered each day with common timings. Students attending on site will be kept in year group bubbles and be placed in computer rooms in order to follow the same timetable. These timetables will ensure that an entire year group is scheduled to do one subject at any one time, in order to reduce the staffing need. Here are the timetables that each year group will follow:

Year 7

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	Science	Geography	Art	DT	Literacy/ Numeracy	Science	Geography	Art	DT	Literacy/ Numeracy
2			EBC	English	Music			EBC	English	Music
3	Maths	Maths	English	Drama	Science	Maths	Maths	English	Drama	Science
4				ICT					ICT	
5	PE	English	N/A	History	French / Spanish	PE	English	Maths	History	French / Spanish
6										

Year 8

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	English	Scien	English	ICT	Engli	English	Scien	English	ICT	Engli

2		ce	DT	EBC	sh		ce	DT	EBC	sh
3	Maths	French/ Spanish	Geography	Maths	Art	Maths	French/ Spanish	Geography	Maths	Art
4					Music					Music
5	Literacy/ Numeracy	PE	N/A	Science	History	Literacy/ Numeracy	Maths	PE	Science	History
6	Drama					Drama				

Year 9

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	Science	Maths	French/ Spanish	Geography	Science	Science	Maths	French/ Spanish	Geography	Science
2										
3	History/ Business	Art	Music	PE	Maths	History/ Business	Art	Music	PE	English
4		DT	Drama				DT	Drama		
5	English	English	N/A	Maths	ICT	English	English	Science	Maths	ICT
6					EBC					EBC

Year 10

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	Option A	Option B	Option A	English	PE	Option A	Option B	Option A	English	PE
2										
3	English	Maths	Science	Maths	Option B	English	Maths	Science	Maths	Option B
4										
5	Option C	Science	N/A	Option C	Science	Option C	Science	English	Option C	Maths
6										

Year 11

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	Maths	Science	Science	Option C	Maths	Maths	Science	Science	Option C	Maths
2										
3	Option C	English	Option B	Option A	Option B	Option C	English	Option B	Option A	Option B
4										
5	Science	Option A	N/A	English	English	Science	Option A	Maths	English	English
6					PE					PE

Key Stage 5 will follow their normal timetables where possible. Any amendments to this will be communicated to staff/ students/ parents in advance.

Staff Absence & Cover

Because lessons will be delivered by subjects, it should be possible for another colleague within that subject to teach a live lesson if a teacher is unable to do so. The

absent teacher should therefore communicate this both by ringing the absence line in the normal way, and letting their department know so that they can arrange for the lesson to be taught. In any situations where this is not possible, e.g. when all teachers in a department are sick, the school will communicate with parents/ students that this lesson is cancelled.

Plan for Teachers

Objective	**Measures**
Students to be set work each day in a number of different subjects	A nominated subject teacher should set an assignment for the student to complete in Microsoft Teams for each day of absence. As far as possible, this should be the same work they would have been set if they were in the classroom on that day, and the same work that any vulnerable pupils attending physically are asked to complete. These should be assigned to the Half-Year Hubs in Teams.
Students should receive clear explanations of new content delivered by a teacher or high-quality video.	The teacher will stream their lesson from an empty physical classroom through the Year/ Subject Hubs in Microsoft Teams. They will manage the remote classroom using Hands Up, Mute, Screen Sharing and Chat functionality to enable ongoing formative assessment/ Q&A, and to give support to any students who require it. An additional teacher is required for to further support this monitoring.
Students work will be checked by teachers.	Students should submit the work they have completed by attaching their work to the assignment and turning in to the teacher, or by completing a quiz or similar. Teachers do not have to "mark" this work or provide feedback, unless they would have been expecting to do so in their scheme of learning, however they should check the work has been completed and communicate with the Head of Year if it has not been. They should also consider using this work for live marking exercises in the next live lesson.

Note: if the student has SEND which would make remote education difficult, or if they have issues accessing remote education due to lack of devices etc, then teachers will be alerted to this and will be asked to provide paper-based activities that can be posted to the student instead. These should be provided to the Head of Year in bulk for the period the student will be absent from school. This should be actioned immediately and the printed work available to either post, or to be collected from the front gate, by the end of the day before this action comes into effect at the latest.

Plan for Students

Objective	**Measures**
Students to be set work each day in a number of different subjects	Students follow the remote learning timetable provided (including in the physical classroom if vulnerable). They should logon to Microsoft Teams to locate the assignments they have been set for that day, and complete the work set.
Students should receive clear explanations of new content delivered by a	Students should join the streamed lesson at the normal timetabled time via their Year/ Subject Hub Team in Microsoft Teams. Students should only turn on their

teacher or high-quality video.	video or microphone if requested by the teacher.
Students work will be checked by teachers.	Students should submit the work they have completed by attaching their work to the assignment and turning in to the teacher, or by completing a quiz or similar.
Students will receive daily contact from the school.	The streaming of lessons will fulfil the requirement for daily contact with the school, however in addition, students should expect to be contacted by their tutor/ HoY or a member of SLT periodically by Teams to discuss their progress.

Note: if the student has SEND which would make remote education difficult then the school will post home the work the student should do during their absence. Daily contact will instead take place via telephone. If they have issues accessing remote education due to lack of devices etc, then the student should be in school, unless they are self-isolating or sick.

Pastoral Care
Assemblies and Tutor Times will be streamed via Microsoft Teams, and students will be provided with the link to be able to join these from home.
Any issues raised when contacting students regarding work not being set/ live lessons not taking place should be escalated to Tom Lawrence.
Any individual meetings that students should have had during that day, e.g. mentoring, counselling, therapy etc, will be arranged to take place remotely via Microsoft Teams.

Free School Meals
All students who have been sent home to work remotely for this period remain entitled to free school meals. In this circumstance, we would expect a voucher scheme to be available again for these students. Alternatively, as per plan 2, the school may decide to offer parents for cold, free school meals to be collected.