

## Remote Education Plan 3 – Medium-Term Year or Multi-Year Closures (inc. Tier 2/3 Local Restrictions)

### Definition

One or more whole year groups are asked to stay at home due to Tier 2 Local Restrictions or asked to stay at home due to lack of staffing. This is likely to utilize a rota, where some year groups are in the physical school for a period of time, whilst others are asked to remain home. In the case of Tier 2 Local Restrictions, this will be a fortnightly rota, whereas in the event of year groups being sent home by the school, this may be for 3 or more days at a time. The specifics of the rota will be determined by the local authority and/ or the school on implementation of this plan. In any case, students who are listed as vulnerable in the year groups asked to remain at home, will still be able to come into school. This plan will also be utilised in the event of a full school closure, except to vulnerable pupils, whether due to Tier 3 Local Restrictions or as directed by central government.

### Communicating the need for this plan

The local authority will contact the school to indicate the need for Tier 2 or 3 Local Restrictions. The school will monitor staff attendance levels in order to forecast likely staffing shortages. This will be indicated as follows:

No. of Absent Staff	Extent of Partial Closure
<15	None – fully open
>= 15	6 year groups in school/ 1 year group at home (on rotation)
>= 21	5 year groups in school/ 2 year groups at home (on rotation)
>= 27	4 year groups in school/ 3 year groups at home (on rotation)
>= 33	3 year groups in school/ 4 year groups at home (on rotation)
>= 39	2 year groups in school/ 5 year groups at home (on rotation)
>= 45	1 year group in school/ 6 year groups at home (on rotation)
>= 51	Full closure – all students working from home, except Vulnerable Students

Once the need for this plan has been established, the school will communicate specific plans for rotation (where applicable) to staff, students and parents. This will include using the vulnerable students list to determine which students will still attend the school site, even if the rest of their year group is at home.

### Timetabling Plans

Year groups that are in school will receive lessons as normal. Year Groups that are working at home will follow an amended timetable which will enable them to receive their normal curriculum as follows:

#### **Year 7**

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	English	PE	History	DT	Science	English	PE	History	Science	Science
2	Maths	French or Spanish	Science	Geography	English	Maths	French or Spanish	Music	Maths	English
3	Art	Maths	Drama	English	N/A	EBC	Maths	ICT	Geography	Literacy

#### **Year 8**

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	Maths	Maths	English	French or Spanish	Drama	EBC	Maths	English	Geography	French or Spanish
2	English	PE	Maths	Art	English	English	PE	ICT	Literacy	Music
3	Science	History	Geography	Science	N/A	Science	DT	History	Maths	Science

### Year 9

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	Science	History	Maths	Maths	Maths	Science	EBC	Drama	Maths	Maths
2	Geography	English	English	PE	French or Spanish	Geography	English	English	PE	French or Spanish
3	English	Science	Science	ICT	N/A	History	Science	Art	DT	Music

### Year 10

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	Asdan/ French/ Spanish / Art/ Business/ Sport	Asdan/ French/ Spanish / Art/ Business/ Sport	ICT/ Computing/ Drama/ Graphics/ Geography	Science	English	Asdan/ French/ Spanish/ Art/ Business/ Sport	English	ICT/ Computing/ Drama/ Graphics/ Geography	Science	English
2	Maths	Science	English	Photography/ Citizenship / DT/ Economics / Music/ History	ICT/ Computing/ Drama/ Graphics/ Geography	Maths	Science	English	Photography/ Citizenship / DT/ Economics / Music/ History	ICT/ Computing / Drama/ Graphics/ Geography
3	Science	Maths	PE	Maths	N/A	Photography/ Citizenship / DT/ Economics / Music/ History	Maths	PE	Asdan/ French/ Spanish/ Art/ Business/ Sport	Photography/ Citizenship / DT/ Economics / Music/ History

Note where students study multiple subjects that are being delivered concurrently, such as Business and French, students should choose one of these lessons to attend live, and will view the recording for the other lesson in a slot where they do not study any of the listed subjects.

### Year 11

Period	Mon 1	Tue 1	Wed 1	Thu 1	Fri 1	Mon 2	Tue 2	Wed 2	Thu 2	Fri 2
1	Maths	Maths	Science	iMedia/ Geography/ Computing/ Economics/ Sport/ DT	French/ Graphics/ Spanish/ Art/ Music/ Photography	Maths	Maths	Science	iMedia/ Geography/ Computing/ Economics/ Sport/ DT	French/ Graphics/ Spanish/ Art/ Music/ Photography
2	Science	Asdan/ Business/ DT/ Citizenship/ Drama/ ICT	French/ Graphics/ Spanish/ Art/ Music/ Photography	English	Science	Science	Asdan/ Business/ Citizenship/ Drama/ ICT/ History	Asdan/ Business/ Citizenship/ Drama/ ICT/ History	English	Science
3	Asdan/ Business/ Citizenship/ p/	iMedia/ Geography/ Computing	English	French/ Graphics/ Spanish/ Art/	N/A	English	iMedia/ Geography/ Computing	English	Maths	PE

	Drama/ ICT/ History	ng/ Economic s/ Sport/ DT		Music/ Photogra phy			ng/ Economic s/ Sport/ DT			
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Note where students study multiple subjects that are being delivered concurrently, such as Business and French, students should choose one of these lessons to attend live, and will view the recording for the other lesson in a slot where they do not study any of the listed subjects.

### N.B Key Stage 5 timetables to follow

#### *Vulnerable Students*

Vulnerable students will be asked to remain in school during the period of closure to their year group. Those students that do remain in school will follow the same timetables as outlined above. Students will either attend the lessons physically in a classroom where the teacher is streaming to the majority of students at home, or will also view the stream from one or more classrooms. This decision will be taken based on the number of vulnerable pupils on site at that time, and the availability of on-site staff for the above timetables.

#### *Staff Absence & Cover*

Staff who have been asked to self-isolate due to contacts or who are quarantining may be asked to continue to teach their lessons from home – see the Guide for Self-Isolating Staff [here](#).

#### *Plan for Teachers*

Objective	Measures
Students to be set work each day in a number of different subjects	A nominated subject teacher should set an assignment for the student to complete in Microsoft Teams for each day of absence. As far as possible, this should be the same work they would have been set if they were in the classroom on that day, and the same work that any vulnerable pupils attending physically are asked to complete. These should be assigned to either the Half-Year Hubs or Class Teams in Microsoft Teams.
Students should receive clear explanations of new content delivered by a teacher or high-quality video.	The nominated teacher will stream a live lesson from a physical classroom (or elsewhere). This should be set up as a new meeting from the Teams calendar, with the students invited to attend as a year group (or less if setting). They (or a supporting colleague) will manage the remote classroom using Hands Up, Mute, Screen Sharing and Chat functionality to enable ongoing formative assessment/ Q&A, and to give support to any students who require it. The lesson should be recorded and the recording shared to the Half-Year Hubs and/ or Class Teams in Microsoft Teams. Vulnerable pupils will either be present in the same classroom as the teacher or will also join the live stream from 1 or more separate classrooms.
Students work will be checked by teachers.	Students should submit the work they have completed by attaching their work to the assignment and turning in to the teacher, or by completing a quiz or similar. Teachers do not have to “mark” this work or provide feedback, unless they would have been expecting to do so in their scheme of learning, however they should check the work and undertake a process of work sampling to determine general feedback at the start of the next lesson or to inform future task setting. They may choose to use some of the work sampled to illustrate this feedback in a subsequent live lesson.

Note: if the student has SEND which would make remote education difficult, or if they have issues accessing remote education due to lack of devices etc, then teachers will be alerted to this and will be asked to provide paper-based activities that can be posted to the student instead. These should be provided to the Head of Year in bulk for the period the student will be absent from school. This should be actioned immediately and the printed work available to either post, or to be collected from the front gate, by the end of the day before this action comes into effect at the latest.

#### *Plan for Students*

Objective	Measures
Students to be set work each day in a number of different subjects	Students follow the amended timetable remotely or in a physical classroom if vulnerable. They should logon to Microsoft Teams to locate the assignments they have been set for that day, and complete the work set. Students can

	view all assignments set for any subject from the assignments button on the left-hand main menu in Teams.
Students should receive clear explanations of new content delivered by a teacher or high-quality video.	Students should join the streamed lesson at the timetabled time via their calendar in Microsoft Teams or via the invitation email they will have received. Students should only turn on their video or microphone if requested by the teacher.
Students work will be checked by teachers.	Students should submit the work they have completed by attaching their work to the assignment and turning in to the teacher, or by completing a quiz or similar.
Students will receive regular contact from the school.	The streaming of lessons will fulfil the requirement for daily contact with the school, however in addition, students should expect to be contacted by their tutor/ HoY or a member of SLT periodically via Microsoft Teams or phonecall to discuss their progress.

Note: if the student has SEND which would make remote education difficult then the school will provide paper-based resources. Students should complete this paper-based work following the timetable provided for that day.

#### *Pastoral Care*

Assemblies and Tutor Times will be streamed via Microsoft Teams, and students will be provided with the link or can access these from their Calendar in Teams to be able to join these from home.

Any issues raised when contacting students regarding work not being set/ live lessons not taking place should be escalated to Tom Lawrence.

Any individual meetings that students should have had during that day, e.g. mentoring, counselling, therapy etc, will be arranged to take place remotely via Microsoft Teams.

#### *Free School Meals*

All students who have been sent home to work remotely for this period remain entitled to free school meals. The school will ask parents to let them know if they wish their child to have a cold, free school meal during this period, and if they do, these will be available for parents to collect from the gate at Midday each day, or the school may arrange for delivery of the meals in some circumstances. Alternatively, the school may provide vouchers for use in supermarkets if this option is enabled by government.