



Woolwich Polytechnic  
**School for Boys**



# Provider access Policy Statement

## Woolwich Polytechnic School for Boys

Approved by: **Governing Board**

Date: **17 December 2019**

Next review due  
by: **September 2021**

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## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

## 3. Student entitlement

All students in years 8 to 13 at Woolwich Polytechnic School for Boys are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact Mr K Cooke the school's career leader.

Telephone: 0208 310 7000

Email: [kcooke@woolwichpoly.co.uk](mailto:kcooke@woolwichpoly.co.uk)

#### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	<b>Autumn term</b>	<b>Spring term</b>	<b>Summer term</b>
<b>Year 7</b>	Y7 Interactive Parents Evening Assembly and tutor group opportunities	Assembly and tutor group opportunities	Assembly and tutor group opportunities
<b>Year 8</b>	Assembly and tutor group opportunities	Y8 GSI Evening Key Stage 4 Options evening GCSE Taster Week Assembly and tutor group opportunities	Assembly and tutor group opportunities
<b>Year 9</b>	Y9 Parent Information Evening Assembly and tutor group opportunities	Assembly and tutor group opportunities	Assembly and tutor group opportunities
<b>Year 10</b>	Assembly and tutor group opportunities	Assembly and tutor group opportunities	Assembly and tutor group opportunities
<b>Year 11</b>	Y11 Progression Fair Y11 Interactive Parents Evening Post-16 Open Evening Assembly and tutor group opportunities	Y11 Parents' Evening Assembly and tutor group opportunities	Assembly and tutor group opportunities
<b>Year 12</b>	Assembly and tutor group opportunities	Y12 & Y13 Parents' Evening	Assembly and tutor group opportunities
<b>Year 13</b>	UCAS parents evening Inner Drive study skills session Assembly and tutor group opportunities	Y12 & Y13 Parents' Evening Assembly and tutor group opportunities	Assembly and tutor group opportunities

Please speak to our Careers Leader to identify the most suitable opportunity for you.

#### *4.3 Granting and refusing access*

We will grant access requests that meet the following criteria:

- Requests from Ofsted-registered 11-19 providers
- That are reasonable and do not impact on existing educational provision for our students

#### *4.4 Safeguarding*

All visitors are subject to our safeguarding/child protection policy, which outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

#### *4.5 Premises and facilities*

The school will make the sports hall, activity hall, lecture theatre, classrooms or meeting room available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations (where possible). This will all be discussed and agreed in advance of the visit with the Careers Leader.

**Providers are welcome to leave a copy of their prospectus or other relevant course literature at the reception, which will then be distributed to the most appropriate place within the setting so pupils can access at an appropriate time.**

This policy will be reviewed by the Director of Business annually. At every review, the policy will be approved by the governing board of the Learning and Achievement Committee